

**Date of Meeting: 22<sup>nd</sup> April 2024 – 16:00 – virtual meeting**

**1) Attendees and apologies**

	<p>Circulation:</p>	<p>Tim Trimble (Chair)                  Sarah Gibson – Wiltshire Councillor                  Johnny Kidney – Wiltshire Councillor                  Trevor Carbin – Wiltshire Councillor                  Dean Baker, Kirsty Rose – Highways                  Liam Cripps – Strategic Engagement Manager</p> <p>Atworth Parish Clerk                  Bradford on Avon Town Clerk                  Holt Parish Clerk                  Limpley Stoke Parish Clerk                  Monkton Farleigh Parish Clerk                  South Wraxall Parish Clerk                  Staverton Parish Clerk                  Westwood Parish Clerk                  Winsley Parish Council                  Bianca San Martin – Wingfield PC                  George Mumford – Westwood PC                  Liz Watts – Monkton Farleigh PC                  Pauline Adams – Monkton Farleigh PC                  Jeremy Wire – Streets Ahead                  Ian Barnes – Limpley Stoke PC                  John Barnes – Winsley PC                  Bella Walker – South Wraxall PC                  Andrew Nicolson – Cycling UK</p>		
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<b>2) Notes of last meeting</b>				
		Previously circulated		
<b>3) Financial Position</b>				
		2024-25 allocation = £20,764 Current budget available = £13,414.00  <u>Allocations made at meeting:</u>  1. B3108 Winsley – Topographical Survey £2000 (£1000 LHFIG/£1000 Winsley PC) – see note at item 6.2. 2. B3109 Wingfield – Topographical Survey - £2500 (£1250 LHFIG/£1250 Wingfield PC) 3. B3109 Speed Limit Review £2900 (£1450 LHFIG/£1450 Wingfield PC (subject to possible contribution by SWPC)).  <b>Remaining 2024-25 budget: £9714.00</b>		
<b>4) Top Priority Schemes</b>				
	<b>Item</b>	<b>Update</b>	<b>Actions and Recommendations</b>	<b>Who</b>
4.1	Wine Street, Bradford on Avon	A prohibition of motor vehicles, except for access, would be appropriate to replace the current 3T weight restriction.  <b>17/04/23</b>	<b>22/04/24</b>  Awaiting TRO advertisement of proposals.	To note

		<p>Proposal plan provided with note tracker. Contraflow cycle provision is feasible, alongside introduction of waiting restrictions and changes to 3.5t restriction. Cost estimate, including TRO, £7300.</p> <p>Concerns were raised on behalf of Winsley Parish Council regarding the potential for increased use of Turleigh as a result of these changes. KR is to provide traffic data information.</p> <p>AC raised concern regarding road safety of cycles travelling in opposing direction to vehicles. KR to arrange safety check of the proposed design.</p> <p>Funding agreed subject to above and approval at area board and town council contribution.</p> <p><b>24/07/23</b> Data provided to Winsley PC. Town Council contribution confirmed. However, please see attached note regarding potential contraflow cycling conflict.</p> <p>The group discussed the potential conflict for contraflow cycling and noted the concerns raised. KR to determine if an short section of marked lane can be provided on bend.</p> <p>Group agreed to proceed with TRO adverts.</p> <p><b>09/10/23</b> Plans progressing and TRO to be advertised in due course.</p>		
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5) Substantive Schemes				
	Item	Update	Actions and Recommendations	Who
5.1	Berryfield Road, Bradford on Avon	<p><b>17/04/23</b> Substantive bid has been successful and construction is intended to take place in school summer holidays 2023.</p> <p>Sladesbrook advisory 20 is ordered with the contractor. Implementation dates to be confirmed and will depend on electrical item lead-in times.</p> <p>KR to provide info to TT to allow letter drop to be arranged.</p> <p><b>24/07/23</b> TRO changes advertised, ending 17<sup>th</sup> July. A letter was delivered to residents and school outlining proposals as part of consultation process.</p> <p>Objections received therefore cabinet member decision report required.</p> <p>Construction will not take place in Summer 2023. Works will need to take place within school holidays therefore new dates to be confirmed.</p> <p><b>09/10/23</b> Works at Berryfield Road are pencilled in for construction in April 2024.</p> <p>The advisory 20mph at Sladesbrook is with the contractor, awaiting delivery of flashing amber lights.</p>	<p><b>22/04/24</b> Berryfield Road works unable to commence in April due to lack of construction resource. This is as a result of changes with schemes preceding this one.</p> <p>Works are now scheduled for 29<sup>th</sup> July 2024.</p> <p>KR is to check signing and road markings on Sladesbrook to ensure all installed as planned.</p>	To note

		<p>This work will be undertaken as soon as equipment arrives.</p> <p><b>15/01/24</b> Works at Berryfield Road are programmed in for construction in April 2024.</p> <p>Installation of the advisory 20 on Sladesbrook is complete.</p>		
5.2	Westwood Parish Council Speed management – New Inn area	<p><b>17/4/23</b> Substantive bid successful. Design work to progress to allow construction during 2023/24 financial year.</p> <p><b>24/7/23</b> Construction programmed for November 2023. Design to progress to allow works pack to be issued. Site meeting with resident arranged to discuss wall adjoining scheme.</p> <p><b>09/10/23</b> Works to start on site 13<sup>th</sup> November.</p> <p><b>15/01/24</b> Weather conditions halted construction due to flooding on the diversion route. Works reprogrammed for June 2024.</p>	<p><b>22/04/24</b> Works scheduled to take place 3<sup>rd</sup> June 2024.</p> <p>KR to ensure that advance signs warning of closure are correct as there were issues last time that caused confusion.</p>	<p>To note</p> <p>KR</p>
5.3	B3109 Lower South Wraxall Junction Visibility Improvements.	<p><b>17/04/23</b> Estimated cost of alterations to improve visibility is £72,000 including land purchase and legal costs.</p>	<p><b>22/04/24</b> Substantive bid successful. Land deal to progress and implementation programmed for February 2025.</p>	<p>To note</p>

		<p>Discussions with land owner ongoing, however group and parish council to consider if substantive bid is supported.</p> <p>Parish council to report back following discussion and item to be considered for funding at next LHFIG meeting.  <b>24/07/23</b>                  Awaiting update from parish council.</p> <p><b>09/10/23</b>                  The matter was discussed during the PC meeting in May and it was agreed the Council would pay £3,500 subject to a successful substantive bid.</p> <p>It was agreed to submit a substantive bid for this project with £7000 total committed for this (£3500 LHFIG/£3500 PC).</p> <p>Bid to be submitted</p> <p><b>15/01/24</b>                  Substantive bid submitted. Awaiting outcome.</p>		
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**6) Other Schemes**

	<b>Item</b>	<b>Update</b>	<b>Actions and Recommendations</b>	<b>Who</b>
6.1	Speed Limit Review, Monkton Farleigh	<p><b>17/04/23</b>                      Journey time data for section 1 and 2 has been redone. A review of original data found length measurements of each section to be incorrect. Driven speed surveys have been carried out and calculated based on correct lengths. This shows a small reduction in mean speed values.</p>	<p><b>22/04/24</b>                      TRO consultation now complete. Objection received therefore cabinet member report and decision required. KR to progress.</p>	KR

		<p>Further information and recommendations have been provided to the parish council for consideration.</p> <p>Parish council to provide formal response.</p> <p><b>24/07/23</b> PC have confirmed contribution to the TRO cost for the speed limit.</p> <p>The LHFIFG agreed funding contribution to the TRO costs, which total £2500 (£1250 LHFIFG/£1250 PC).</p> <p>KR explained the timescales for the TRO process, which has a lead in time of approx.. 12 weeks from providing information to the TRO team.</p> <p>The funding for implementation is yet to be agreed.</p> <p><b>09/10/23</b> Awaiting TRO advert. KR to provide dates when known.</p> <p>Please note: funding for implementation yet to be agreed. KR to provide this information.</p> <p>A discussion was had around concerns that the parish council should not part fund the 20mph extension on Broadstones as it was felt this should have been included when the 20mph speed limit was implemented. JK is in contact with Dave Thomas to discuss this point.</p> <p><b>15/01/24</b> Awaiting TRO advert. KR to provide dates when known.</p>	<p>The estimated implementation cost is £8500. Funding was agreed subject to 50% contribution from Monkton Farleigh Parish Council.</p> <p>Contribution from MFPC confirmed by LW. Pedestrian in road signs to be included along with signing works.</p>	
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		<p>There are no alternative sources of funding for implementation other than LHFIG/PC.</p> <p>The estimated implementation cost is £8500. Funding was agreed subject to 50% contribution from Monkton Farleigh Parish Council.</p>		
6.2	B3108 Winsley – Road Safety Concerns	<p><b>17/04/23</b> The PC have written to express their disappointment at the recommendations of the briefing paper and request that the speed limit is lowered to 40mph. This is to be considered by Head of Service and Cabinet Member.</p> <p>KR to follow up with HoS</p> <p><b>24/07/23</b> KR to follow up again regarding response to PC concerns.</p> <p>JB brought the groups attention to two planning applications alongside the B3108 near the rugby club and the potential impact if approved. KR to discuss with development control.</p> <p><b>09/10/23</b> KR has passed letter to HoS for response to be provided.</p> <p>A response was provided on 9<sup>th</sup> October to parish council. Update from PC required.</p> <p>JK highlighted redevelopment at Avon Park and stated the developers had offered to pursue a reduction in speed limit</p>	<p><b>22/04/24</b> PC have asked for further progression of engineering measures on B3108. A quote for a topographic survey has been requested.</p> <p>Funding was agreed up to an estimated £2000 for topo survey (£1000 LHFIG/£1000 PC). Parish Council contribution to be confirmed.</p> <p>NOTE: A quotation was received following the meeting and the topo survey cost has increased to £2900 total. Agreement of additional funding sought.</p>	



		<p>as part of the planning application.</p> <p><b>15/01/24</b> A meeting was held with Cllrs, officers and MP in attendance. An update on this meeting was provided with additional information to be issued from PC to Cllr Thomas et al.</p>		
6.3	A365 Atworth	<p><b>17/04/23</b> Awaiting survey. This is expected during May.</p> <p><b>24/07/23</b> Survey data received however some temporary works may have impacted. KR to arrange repeat of surveys.</p> <p><b>09/10/23</b> Additional survey data received and included with note tracker.</p> <p>Please see review document provided with note tracker.</p> <p>PT asked that the name of this item be changed to reflect its wider remit. The document has been passed to the parish council for comment and PT to report back.</p> <p><b>15/01/24</b> Atworth PC are reviewing the proposal as part of a longer term strategy for improvements in the village. Various issues have prevented completion of review by Parish Council. PT to report back with PC comments when possible.</p>	<p><b>22/04/24</b> Response to proposal provided by APC. Site meeting to be held 10th May to discuss and determine next steps.</p>	

<p>6.4</p>	<p>2-22-22 Poulton Lane, Bradford on Avon</p>	<p><b>17/04/23</b> KR explained that there was likely a substantial cost associated with providing surface improvements. The route does not currently permit cycling and would require a change in legal status.</p> <p>The group asked that this be investigated for feasibility of improvements. KR to investigate. These items may also be considered in the LCWIP development.</p> <p>This route is a ROW but is not part of the highway network or owned by Wiltshire Council. KR to discuss with RoW team</p> <p><b>24/07/23</b> The processes relating to legal changes to the RoW to promote cycling were discussed as well as ownership.</p> <p>Improving the route for pedestrians would not require a legal order change but may require consent from land owners.</p> <p><b>09/10/23</b> Issue to be placed on hold and pursued through LCWIP process.</p> <p>KR to check land registry information</p>	<p><b>15/01/24</b> Land registry information does not show owner details for the section of lane that is not adopted highway.</p> <p>BoA TC to consider writing to adjacent landowners to seek determination of ownership.</p>	<p>BoA TC</p>
<p>6.5</p>	<p>2-22-31 Church Lane, Limpley Stoke – consideration of extending 20mph limit.</p>	<p><b>17/04/23</b> It was agreed that this could be investigated further. An engineer has been allocated.</p> <p><b>24/07/23</b></p>	<p><b>22/04/24</b> TRO documents with TRO team. Awaiting formal consultation.</p>	

		<p>Ongoing with parish council</p> <p><b>09/10/23</b> Ongoing. KR to update parish council.</p> <p><b>15/01/24</b> Funding was agreed to move this forward to implementation. The overall cost is estimated at £5500 with £1000 allocated by LHFIG and £4500 by LSPC</p>		
6.6	2-22-24 Frome Rd/Chapel Lane Wingfield	<p>The junction of Chapel Lane and Frome Road is very dangerous for both cars and pedestrians. In a car the house on that junction comes right up to the pavement which limits the visibility to the right (looking towards the Poplars pub), this coupled with the road changing from a 40mph to a 60mph just after the junction means its is very dangerous pulling out. As a pedestrian the footpath at this junction narrows meaning if you are walking with children or a pram (4 families live on Chapel Lane with young children) it is very dangerous. 40mph feels very fast for one of the main village school</p> <p>This issue can be resolved in a number of ways;          1) At a minimum increasing the pavement width, this would help with pedestrians and also allow more space to "edge out" in a car.          2) Digital speed signs to remind vehicles that this is still a 40mph road, this would also give the extra benefit of cars pulling out at that junction to know if traffic is coming          3) Reduce the speed limit. As mentioned 40mph seems very high for a school walking route</p> <p><b>24/07/23</b> Site meeting with parish council to be arranged.</p>	<p><b>22/04/24</b></p> <p>Wingfield Parish Council are requesting:</p> <ul style="list-style-type: none"> <li>• A 50% contribution towards the costs (£2500) of a topographical survey to determine if it is possible to undertake any engineering of the B3109 that would enabling the widening of the narrow stretch of pavement close to the junction with Chapel Lane.</li> </ul> <p>This funding was agreed.</p> <ul style="list-style-type: none"> <li>• A 50% contribution towards the costs (£2900) of an independent speed limit assessment of the B3109; liaison with South Wraxall Parish Council and Bradford on Avon Town Council would continue as to whether they were interested in participating in &amp; contributing towards the survey.</li> </ul> <p>50% contribution from LHFIG agreed. 50% funding from Wingfield PC agreed. Discussions to take place to</p>	

		<p><b>09/10/23</b> Proposal plan circulated. Awaiting feedback from parish council.</p> <p><b>15/01/24</b> A paper prepared by residents was provided to KR ahead of the meeting and circulated to all post meeting. KR to provide feedback to parish council on the points raised.</p> <p>The potential for a speed limit review on the B3109 was discussed. This can include all of the B3109 in the community area for the £2900 fee. Parish Councils to liaise and consider funding for this.</p>	<p>determine if South Wraxall would be willing to contribute 25% (reducing WPC contribution to 25%).</p> <ul style="list-style-type: none"> <li>A 50% contribution towards the costs (between £300-£520) of deer warning signs. A resident had said they were willing to contribute to the signs, with the Parish Council covering the costs of fixtures and installation.</li> </ul> <p>To be brought back to next meeting. WPC to provide location details to KR.</p>	
6.7	<b>2-22-26</b> 23-30 St Margaret's St, BoA	<p>Concerns raised regarding vehicle speeds and lack of compliance with the 20mph speed limit. Report of a number of near misses.</p> <p>Would like to see vegetation cut back to improve visibility of signs, improved signing and traffic control measures (traffic calming) and a town-wide 20mph limit.</p> <p>It was agreed that a traffic survey to determine vehicle speeds and volumes be requested to be carried out once the road reopens.</p> <p><b>15/01/24</b> Repeater signs have been rearranged to be more effective. Network Rail have arranged additional 20mph carriageway roundels to be installed upon completion of all works.</p>	<p><b>22/04/24</b> Awaiting results of traffic survey.</p>	To note

		BoA TC to request traffic survey through traffic survey request process.		
7) Waiting Restrictions				
	Item	Update	Actions and Recommendations	Who
7.1	Winsley – Winsley Hill Canal Bridge and Bradford Road North	<p>The group discussed the waiting restrictions and are happy to proceed with TRO advert, subject to additional changes on Winsley Hill (to be confirmed with PC).</p> <p>The proposed restrictions have been advertised. The overall package, including works outside of Winsley, received objections and as such a cabinet member report is in progress.</p> <p><b>09/10/23</b> Awaiting implementation</p>	<p><b>15/01/24</b> Cabinet member decision agreed. Works order with contractor and implementation anticipated in Jan/Feb 2024.</p>	To note
7.2	Atworth – Mead Park	<p>As above. TC and PT expressed concerns that the PC should not be expected to contribute as this lining is needed as a result of a scheme implemented through CATG.</p> <p>See notes above re funding. PC have declined contribution based on age and background to request.</p> <p>Agreed to proceed to TRO (funded centrally) and implementation to be covered by LHFIG (already allocated).</p>	<p>As above.</p> <p>PT asked that the lining renewals in Bradford Road be picked up at the same time as these lining works. KR to arrange.</p>	To note
7.3	Bradford on Avon Town – Outstanding Waiting Restriction Requests	<p>A list of outstanding requests for waiting restrictions has been circulated with the note tracker. TC/LHFIG to determine if requests are still valid and to determine if investigation/TRO advert should proceed.</p>	<p><b>22/04/24</b> Objections have been received to the formal consultation and so a cabinet member decision is required.</p>	To note

		<p>TC to confirm relevance of outstanding requests and highlight any other additions.</p> <p>List approved with additional locations added. To be progressed to advert alongside Berryfield Road restrictions (subject to outcome of substantive bid).</p> <p><b>09/10/23</b> Proposals provided to TC for approval prior to advertisement.</p> <p><b>15/01/24</b> Awaiting TRO advertisement</p>	<p>KR to prepare report and implementation cost estimates ahead of July LHFIFG meeting.</p>	
7.4	Lower Woolley St / Silver St, Bradford on Avon	<p>Request for residents parking. To be reviewed and proposal advertised alongside other outstanding waiting restrictions.</p>	<p>Included with above</p>	<p>To note</p>
<b>8) Under/Awaiting Construction</b>				
	<b>Item</b>	<b>Update</b>	<b>Actions and Recommendations</b>	<b>Who</b>
8.1	2-22-15 Double Bends on the B3109 between Bradford Leigh and South Wraxall	<p><b>17/04/23</b> Proposal for additional chevron board, SLOW road markings on approach and verge markers to highlight carriageway alignment near layby. Cost estimate £2300.</p> <p>KR to provide plan to parish council. LHFIFG funding approved subject to parish council approval and contribution.</p> <p><b>09/10/23</b> Await installation</p> <p><b>15/01/24</b> Signing works are due to be complete by 19<sup>th</sup> Jan. Road</p>	<p><b>22/04/24</b> Partially complete but awaiting finalisation.</p>	<p>To note</p>

		markings to follow and will be dependant upon weather conditions. (some road markings now complete).		
8.2	2-22-16 Silver Street, Bradford on Avon	<p><b>17/04/23</b> Significant changes to kerb line, speed limit etc may be better suited for consideration as part of the wider review of the town. In the meantime, a SLOW road marking may be provided to help reduce approach speeds. Cost estimate approx.. £600.</p> <p>Funding for the SLOW marking was agreed subject to town council contribution.</p> <p><b>09/10/23</b> Await installation</p>	<p><b>22/04/24</b> Complete. Item can be removed from note tracker.</p>	To note
8.3	2-22-21 Trowbridge Road / Widbrook, BoA	<p><b>17/04/23</b> Propose additional sign be provided highlighting shared use path and advising cyclists to take caution on the approach to Widbrook bridge. Approximate cost £600.</p> <p>Vegatation trimming would also be beneficial.</p> <p>The give-way markings on the junction should not be removed as they serve to highlight the access.</p> <p>Funding agreed subject to town council contribution</p> <p><b>09/10/23</b> Await installation</p>	<p><b>22/04/24</b> Complete. Item can be removed from note tracker.</p>	To note
8.4	2-22-27 St Margaret's St and mini-roundabout, BoA	<p><b>17/04/23</b> Propose 1no bollard to be installed on corner to prevent</p>	<p><b>22/04/24</b> Await installation</p>	To note

		<p>over-running. Cost estimate approx. £700.</p> <p>Funding agreed subject to town council contribution</p> <p><b>09/10/23</b> Await installation</p>		
8.5	2-22-5 Trowbridge Road, BoA	<p><b>17/04/23</b> Proposal to provide 4no reboundable pole cones in the footway between no's 97 and 107 Trowbridge Road to prevent vehicles mounting kerb. Cost estimate £1200.</p> <p>Funding agreed subject to town council contribution.</p>	<p><b>22/04/24</b> Await installation</p>	To note
8.6	2-22-3 Pippets Buildings, Market Street	<p>Due to the narrow nature of Market Street, vehicles, especially vans, lorries and coaches/buses are mounting the pavement and driving along it just outside a row of three small shops in Market St (Cheese Shop, Orton's and Spa shop – numbers 5, 6, 7 and 8 Market St). Due to the pavement being narrow, and the need to queue outside as one of the shops is very tiny and popular, pedestrians and those living and working in Pippett Buildings are endangered by this.</p> <p>A solid bollard on the corner of the pavement, or even 2 or 3 on the kerbside would prevent vehicles from mounting the pavement. Feasibility to be investigated including a review of utility information.</p> <p>CATG are mindful that the outcome of the wider consultation is still pending and may impact upon Market Street.</p>	<p><b>22/04/24</b> Await installation</p>	To note



		<p><b>24/07/23</b> KR to review feasibility and provide plan and cost estimate.</p> <p><b>09/10/23</b> Proposal and estimate circulated with note tracker.</p> <p>Funding agreed £780 (£390 LHFIFG/£390 TC).</p> <p>To move forward to implementation.</p>		
8.7	Ashley Road, Bradford on Avon - 20mph speed limit	<p><b>17/04/23</b> Survey data received. KR to prepare assessment report for circulation.</p> <p><b>24/07/23</b> Report circulated with note tracker outlining extents of potential 20mph speed limit. Estimated cost of implementation £13,000.</p> <p>TT asked that the recommendations be reviewed to consider inclusion of part of Winsley Road in the 20mph speed limit. KR to review and report back.</p> <p><b>09/10/23</b> It is not recommended that Winsley Road be included in the 20mph speed limit. Please see attached response for full explanation.</p> <p>Funding for implementation was agreed however the town council still wish to pursue the inclusion of Winsley Road (part) in the 20mph speed limit. TT will be writing formally with this request.</p>	<p><b>22/04/24</b> This was subject to formal advert between 8<sup>th</sup> March and 8<sup>th</sup> April.</p>	To note

		<p><b>15/01/24</b> Awaiting TRO advertisement.</p>		
8.8	Holt Rd, Bradford on Avon	<p><b>17/04/23</b> Data shows 85<sup>th</sup> percentile speeds of 37mph +. Data attached with note tracker.</p> <p>There is not a suitable location at which the 30mph terminal signs could be resited therefore recommend improvements to signing at current location. This would also bring into line with other entrances into town. Estimate cost £500. Funding for this was not agreed subject to review of signing locations. KR to review feasibility of sign installation behind cemetery wall.</p> <p>Pedestrian signing at locations shown denoting 'Town Centre' or 'Cemetery' (depending on direction) are estimated to cost approx.. £1250. Funding for this was agreed subject to town council contribution</p> <p><b>24/07/23</b> Pedestrian signing funding from town council confirmed. To progress to installation.</p> <p>KR explained concerns regarding siting of sign within boundaries of cemetery and suggested alternative to relocate speed limit terminal signing to a location close to the pedestrian refuge.</p> <p>Cost estimate and proposal to be prepared and circulated.</p>	<p><b>22/04/24</b> Consultation complete and cabinet member report required in relation to speed limit proposal.</p>	To note

		<p><b>09/10/23</b> Proposal and estimate circulated with note tracker.</p> <p>Funding was agreed for changes to the 30mph speed limit. £4800 (£2400 LHFIG/£2400 TC)</p> <p>To progress to implementation.</p> <p><b>15/01/24</b> Awaiting implementation of the pedestrian signing.</p> <p>Awaiting TRO advert of proposed speed limit extension. (note after meeting – the consultation period will be 9<sup>th</sup> Feb to 11<sup>th</sup> March).</p>		
8.9	<b>2-23-5</b> Bridge Yard – layby opposite Co-Op	<p>Request for lockable bollards to prevent parking taking place in layby on waiting restrictions which blocks private car park access.</p> <p><b>24/07/23</b> Plan and cost estimate to be provided. This will not include lockable bollard provision due to objections from other users of the car park.</p> <p><b>09/10/23</b> Proposed change of 2hr parking to loading bay included with waiting restrictions batch.</p> <p>Proposal and estimate included with note tracker.</p> <p>Funding agreed for road markings £600 (£300 LHFIG/£300 TC). To proceed to implementation.</p>	<b>22/04/24</b> Awaiting installation.	To note

8.10	<b>2-23-13</b> Bridge St/St Margaret's St, Bradford on Avon	<p><b>09/10/23</b>          1) No Give way markings on exist to Library carpark onto Bridge st coupled with poor visibility creates the sense that those leaving the carpark have right of way.          2) Issue over cars leaving Bridge St to join the main traffic especially when turning right.</p> <p>Request for road markings. Supported by Town Council.</p> <p>Plan and estimate required.</p> <p><b>15/01/24</b>          Plan showing possible road markings included with note tracker. Estimated cost of implementation is £1500.</p> <p>Funding was agreed subject to confirmation of 50% contribution from BoA TC. (Contribution confirmed post-meeting).</p>	<b>22/04/24</b> Works pack and order issued.	
8.11	<b>2-23-15</b> Bradford Road Winsley – signing request	<p>Request for 'road narrows' warning signs on Bradford Road, Winsley. Please see supporting info.</p> <p><b>15/01/24</b>          Funding for this was agreed at £1500 (£750 LHFIG/£750 PC).</p>	<b>22/04/24</b> Works pack and order issued.	
8.12	<b>2-23-16</b> Station Road, Holt	<p>Request for alteration to give-way marking at junction to improve visibility.</p> <p><b>15/01/24</b>          Funding agreed at £1100 (£550 LHFIG/£550 PC) to include some white H bar markings.</p>	<b>22/04/24</b> Works pack and order issued.	

9) On Hold				
	Item	Update	Actions and Recommendations	Who
9.1	2-22-4 Market Street, BoA	<p>Due to the incredibly narrow nature of Horse’s Neck section of Market Street and the narrowness of the only pavement there, various vehicles - including vans, lorries and coaches/buses - are mounting the pavement and driving along it endangering pedestrians. Regular traffic jams due to large vehicles trying to pass each other in this section. Ambulances and fire engines have been held up here.</p> <p>Some kind of bollard or series of bollards on or next to kerb; or yellow box to regulate the traffic.</p>	This is now to be considered as part of wider measures following town traffic consultation.	
9.2	2-22-13 New Road Bradford on Avon – Formal Crossing and 20mph Speed Limit Request	<p><b>Issue:</b> Heavy traffic, limited visibility and high pedestrian footfall has made a formal crossing on New Road essential for pedestrian safety. Regular near-misses are seen by residents, often involving school children (the route is a significant walking route for Christ Church and St Laurence pupils). This is especially the case towards the middle of the route, opposite New Road Express store. The nearest formal crossings are at Mount Pleasant (more than 200m westbound) and Holt Road (nearly ½ mile east/southbound). Although there is a pedestrian island at the Texaco garage on the Woolley Street junction, the refuge is insufficient and cars rarely stop. A collision is only a matter of time.</p> <p><b>Request:</b> 1. A formal crossing was designed as part of the traffic mitigation measures during the social distancing scheme and its one-way system. A formal crossing at the Highfield / New Road Express area is highly desirable regardless of the outcome of the traffic consultation. 2. A 20mph speed limit throughout the town, including Bath Road, Mount Pleasant, Sladesbrook, New Road, Springfield, Holt Road, Silver Street, Market Street, Masons Lane.</p>	On hold	To note

		The group supported this request but felt that it should be put on hold until a decision has been made by WC/ Cllr McClelland regarding the overall traffic in BoA.		
9.3	2-22-19 Southville Road/Culver Road/Lodden Way, Bradford on Avon	<p><b>17/04/23</b> KR to investigate pedestrian changes at junction and report back to next meeting.</p> <p><b>24/07/23</b> KR to review and report back at next meeting.</p> <p><b>09/10/23</b> Road markings have recently been refreshed and it is reported that this has seen some improvement in driver use of the junction.</p>	<b>15/01/24</b>	To note
9.4	<b>2-23-7</b> St Margaret's St/Station Approach. BoA	<p>Request for tactile paving to be provided at crossing points around this roundabout and an additional dropped kerb crossing on St Margaret's Street.</p> <p>Town Council would like this to be funded as a remedial to previous substantive bid.</p> <p><b>24/07/23</b> Plan and cost estimate to be provided.</p> <p><b>09/10/23</b> Proposal and estimate circulated with note tracker.</p> <p>TC and LHFIF want to see the tactile paving installed but do not feel it should be funded by them as it could have been included in the substantive bid scheme.</p> <p>The group asked KR to investigate any other funding sources.</p>	<p><b>15/01/24</b> There are no alternative funding sources available. Item to be put on hold.</p>	To note

<p>9.5</p>	<p><b>2-23-10</b> Staverton – Dropped Kerbs Request</p>	<p>I am in a wheelchair and frequently travel from Horse Rd Trowbridge when the Bus drops me off from town. I travel up Canal Rd, (in wheelchair) pass the boats and over the bridge to Maunders Drive</p> <p>.</p> <p>There is no drop down kerb as u travel over the bridge at Staverton from Canal Rd to my flat (on the opposite side of the road) the nearest dropped down kerb (although this is not a very satisfactory dropped kerb) is by the bus stop. I have to Travel over the bridge at Staverton then turn right and find this drop kerb adding extra travelling as I am going in the opposite direction to my flat by quite a long way. There is always a worry my wheelchair will run out of power as I have been to town so travelling in the opposite direction to my flat adds extra stress.</p> <p>I would like a dropped kerb near the bridge.</p> <p><b>24/07/23</b> KR to meet with resident to identify location. Plan and cost estimate to be provided.</p> <p><b>09/10/23</b> Proposal and cost estimate circulated with note tracker.</p> <p>The group were keen to progress this to implementation however match funding is not available from Staverton Parish Council. It was requested that KR determine if any developer funding is available.</p>	<p><b>15/01/24</b> Item to be put on hold due to lack of funding available from parish council.</p>	<p>To note</p>
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10) New Requests				
	Item	Update	Actions and Recommendations	Who
10.1	<b>2-24-02</b> Lower Stoke, Limpley Stoke	<p>The Parish Council would like to improve pedestrian, cycle and vehicle safety by making clearer instructions to drivers on Lower Stoke. Lower Stoke at this point is designated as a single carriageway with passing places as per the installed blue signs. On entering the village travelling south there is a layby which is used to give way to northbound traffic. However, once past this layby, if northbound vehicles do not give way where there is a wider section (adjacent to the gates to the old station car park), vehicles frequently mount the kerb or enter a 'stand off'. This can and does endanger pedestrians. There have been reports of near misses from van mirrors.</p> <p>We believe that give way road markings at the point where the road is wide enough for 2 vehicles would make a contribution to overcoming this issue.</p>	<p><b>22/04/24</b> It was agreed that KR would look at options and report back.</p>	KR
10.2	<b>2-24-03</b> Horse Warning Signs, Staverton	<p>We keep our horses at Micheal Blake Racing Stables and we often ride along the road towards the train bridge and down School Lane. The traffic is very busy with large lorries and despite being a 30 limit, drivers rarely keep to that speed.</p> <p>Horses from the racing yard cross the road to use the facilities over the road daily and there are no road signs to warn drivers of horses, coming from Holt or from Trowbridge.</p> <p>We have come across some quite dangerous situations on our horses, or crossing the road with them. In fact tonight</p>	<p><b>22/04/24</b> It was agreed that KR would look at possible sign locations and costs and report back.</p>	KR



		<p>whilst crossing a speeding car had to brake very hard to stop in time, it doesn't help we are on a bend either.</p> <p>We would like warning horses road signs placed along this road and signs to remind drivers of the 30 limit.</p>		
<b>11) Any Other Business</b>				
11.1				
<b>12) Date of Next Meeting: 22<sup>nd</sup> July 2024 – 4pm Teams.</b>				

**Bradford on Avon LHFIG**

**Highways Officer – Kirsty Rose**

**1. Environmental & Community Implications**

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

**2. Financial Implications**

2.1. All decisions must fall within the Highways funding allocated to Bradford on Avon Area Board.  
 2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Bradford on Avon Area Board will have a remaining Highways funding balance of **£9714**

**3. Legal Implications**

3.1. There are no specific legal implications related to this report.

**4. HR Implications**

4.1. There are no specific HR implications related to this report.

**5. Equality and Inclusion Implications**

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

**6. Safeguarding implications**